

Sri Sathya Sai College for Women, Bhopal

(An Autonomous College Affiliated to Barkatullah University)

Progress Report for the Session 2021-22

On 04 July 1974 Guru Purnima, Bhagwan Sri Sathya Sai Baba founded Sri Sathya Sai College for Women, Bhopal. Sanction from M.P. Uchha Shiksha Anudan Ayog was received in 1974, vide (Letter No. S/II/Affl/74/10069 dated 19.11.74) as an institution affiliated to the Barkatullah University (Letter No. 23935/Acad/Affl./74 dated 23.12.74). The institution was recognized by UGC, New Delhi under 2(f) and 12 (B), Vide letter No. F8- 14/78 (C.P.) dated. 27.03.82 and F-8 - 259/2003(CPP-i) dated 4.02.2004. Ever Since its inception, the institution has been committed to female education and emancipation our focus is on all round development of learners through value based education, innovative teaching and engaging research.

At present the College offers 20 subjects at UG level in four faculties - B.A., B.Sc., B.Com and BCA. 9 subjects in PG courses viz. English, Hindi, Mathematics, Political Science, Zoology, Biotechnology, Computer Science, Chemistry and Commerce. We also offer integrated dual Degree in B.A.L.L.B. and professional degrees of L.L.B., B.Ed. and B.C.A. The institution has an in campus hostel which can house 108 inmates. We have a fully computerised rich central library with 36,600 plus books, e-journals and e-books through infolibnet. Most of our teachers hold Ph.D degrees and are engaged actively in research. Our teachers participate in National and International conferences and seminars and have published research papers in national and international journals. The College publishes its biannual multidisciplinary research journal **Highbrow** with ISSN number. College magazine "Divya" is published annually, providing platform to our budding talents to showcase their creativity.

The institution applied to UGC, New Delhi for Autonomous status, which was granted for 10 years in December 2017 to be effective from the session 2018-19 (Letter No. F.22-1/2017(AC) dated 28.12.2017) for all programs run under UGC. Approval for the same was granted by the Department of Higher Education, Govt. of Madhya vide letter No. 466/484/2018/38-3 dated- 24.05.2018. Inspection Committee from the Barkatullah University also inspected our documents and infrastructural resources and approved of our Autonomous status for 10 years under University Statute 36 vide letter No. 2432/Academy/Sambadhta/2018 dated -13.07.2018. Having obtained all required sanction and approval, the Autonomous Cell of the college was established as per UGC guidelines in 2018.

The structure of the **Autonomous Cell** is as follows-

1. Governing Body
2. Academic Council
3. Finance Committee
4. Board of Studies

5. 9 non-statutory Committees
6. Examination Cell

Governing Body 24.03.2022 to 25.03.2025

As per the UGC guidelines for Autonomous College, the Governing Body of Sri Sathya Sai Autonomous College for Women, is being constituted as follows-

- 1. Chairman:- Dr. Meena Pimpalapure**
2. Shri. Jamboo Bhandari - Member
3. Shri. S.K. Sachdeva - Member
4. Dr. Gyanvardhan Pathak - Member
5. Shri. Vijay Sampat - Member
6. Dr. Jyotsna Galgale - Member Teacher
7. Dr. Shampa Malhotra - Member Teacher
8. Dr. Radhavallabh Sharma - Educationist
9. Prof. Mrs. Pushplata Singh - UGC nominee
HOD Ancient History &
Archeology, B.H.U.
10. Dr. Mathura Prasad - State Government nominee
11. Dr. Mona Purohit - University Nominee
(UTD BU Bhopal)
12. Dr. Asha Agarwal - Ex- Officio

Academic Council 09.03.2022 to 08.03.2025

The Academic Council of Sri Sathya Sai (Autonomous) College for Women, is being constituted as follows as per UGC guidelines for Autonomous College 2018.

Chairman: Dr. Asha Agarwal (Principal)

All Head of the Department:

- Dr. Rupa Guha Nandi (Zoology & Biotechnology)
- Dr. Shubha Kapdeo (Home Science)
- Dr. Jyotsana Galgale (Physics)
- Dr. Shampa Malhotra (English)
- Dr. Renu Mishra (Botany & Microbiology)
- Dr. Neena Arora (Chemistry)
- Dr. Sudha Tripathi (Commerce)
- Mrs. Abhilasha Kumar (Computer Application & Science)
- Dr. Shriji Seth (Political Science & Sociology)
- Dr. Deepa Singh (History)
- Dr. Neena Chatterjee (Economic)
- Dr. Smita Nair (Maths)
- Dr. Anupama Chouhan (Hindi)
- Dr. Deepti Bhatnagar (Music)

Four teachers of the college representing different categories of teaching staff by rotation on the basis of seniority of service in the college

1. Dr. Meena Parashar (Commerce)
2. Dr. Sunita Yadav (Zoology)
3. Dr. Manisha Tripathi (Hindi)
4. Dr. Vaishai Kadwey (Computer)

Not less than four experts/academicians from Outside the College representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Science etc. to be nominated by the Governing Body:

1. Mr. Vinod Mishra (Advocate)
2. Dr. U.C. Jain (Educationist)
3. Mr. Tribhuvan Sachdeva (Income Tax Consultant)
4. Dr. Urmila Munshi (Miracle Children Hospital)

Three Nominees of the University not less than Professors.

1. Dr. Pawan Mishra (HOD Commerce Dept. Barkatullah University)
2. Dr. Ruchi Ghosh (HOD Sociology Department)
3. Dr. Sadhana Singh (HOD Physics)

A faculty member nominated by the Principal

Member Secretary: Dr. Malti Joshi

Finance Committee 24.03.2022 to 25.03.2025

- **Chairman:** Dr. Asha Agarwal (Principal)
- One person to be nominated by the Governing Body of the College.
Shri Tribhuvan Sachdeva
- Finance Officer of the affiliating University
Shri Sunil Kumar Khare
- One senior –most teacher of the College to be nominated in rotation by the Principal.
Dr. Shubha D. Kapdeo

Board of Studies:

Separate Board of Studies was constituted for each subject, in 2021, as per UGC guidelines for a term of three years.

9 Board of Studies were formed for **Arts Faculty** for- English, Hindi, Economics, Political Science, Sociology, Psychology, History, Home Science and Music.

8 Board of Studies were formed for **Science Faculty** for- Mathematics, Physics, Chemistry, Computer Science, Botany, Zoology, Microbiology, Biotechnology.

Board of Studies for faculty of **Commerce**.

Board of Studies for faculty of **Computer Science and Applications**.

The Autonomous Cell has **9 non-statutory committees** which are-

1. Planning and Evaluation Committee

Members - 1. Dr. Archana Srivastava
2. Dr. Renu Mishra
3. Dr. Smita Nair

2. Grievance Redressal Committee

Members - 1. Dr. Shikha Mandloi
2. Dr. Seema Soni

3. Sexual Harassment Committee

Members - 1. Dr. Manisha Tripathi
2. Dr. Shikha Mandloi

3. Students Welfare Committee

Members	-	<ol style="list-style-type: none"> 1. Dr. Neena Chatterjee 2. Dr. Anita Awasthi 3. Dr. Anita Tiwari
4. Academic Audit Committee Members	-	<ol style="list-style-type: none"> 1. Dr. Neena Arora 2. Dr. Shobhana Shrivastava 3. Dr. Soma Nag 4. Dr. Renu Shrivastava 5. Dr Harsha Chaturvedi
5. Admission Committee Members	-	<ol style="list-style-type: none"> 1. Dr. Shubha Kapdeo 2. Dr. Sudha Tripathi 3. Dr. Purnima Joshi 4. Dr. Shriji Seth 5. Dr. Neena Chatterjee 6. Ms. Girijesh
7. Examination Committee Members		All Faculty Heads
8. Library Committee Members	-	<ol style="list-style-type: none"> 1. Dr. Sadhana Ananth 2. Mrs.Khushboo Vishwakarma (Librarian) 3. Ms.Purnima Malviya (Dy.Librarian)
9. Extra Curricular Committee Members	-	<ol style="list-style-type: none"> 1. Dr. Malti Joshi (Convenor) 2. Dr. Rupa Guha Nandi 3. Smt. Supriya Singh Chouksey 4. Smt. Meenesh Hindolia 5. Smt. Sudha Singh 6. Dr. Deepti Bhatnagar

IQAC has been an integral part in developing a system for conscious, consistent and catalytic improvement in the overall performance of the College. The IQAC is committed towards internalization and institutionalization of quality enhancement initiatives in higher education. It helps the institution in planning and monitoring. IQAC also gives stakeholders including Students, Teachers, Parents, Alumni, funding agencies and Community, a cross- sectional participation in the institution's quality enhancement activities.

QUALITY INITIATIVES OF IQAC

For quality enhancement IQAC organized Faculty Development Programme , Special Webinar ,Student Induction Programme , Orientation Programme, Curriculum development ,Introduction of New courses , Subject specific Webinars , Research Development, IQAC Workshops, Training Programmes ,Skill development Workshop for students , faculties ,ClassIII & classIV. Feedback Analysis ,Awareness Programmes ,AQAR Submission etc. motivate faculty members for doing FDPS and Refreshes courses.

List of webinars, orientation programme and workshop oriented by IQAC a different department

List of National Webinar

Date	Department Organized	Topic	Name of Speaker
09.02.22	IQAC & Economics	Analysis of union Budget 2022-23	Dr. Anupama Rawat, Prof. Economics, SNGGPG College, Bhopal Dr. Tanima Dutta, Associate Prof., Lovely professional university, Punjab
10.02.22	IQAC , Department of Botany and Micro-Biology	Intellectual Property Right	Dr. Deevanshu Shrivastava, Head, Jagran School of Public Policy and International Affairs, Jagran lakecity University, Bhopal
11.02.22	IQAC & Political Science	Fundamental Rights and Duties	Dr. Anupama Yadav Professor, Political Science, Govt. Babu Lal Gour P. G. College, Bhopal
12.02.22	IQAC , Department of Botany and Micro-Biology	Sexual Harassment Gender Sensitization	Dr. Anju Bajpai, HOD, Department of Post Graduate Legal Studies, People's University, Bhopal. Women Independent Director, India Tourism Development Corporation, New Delhi. Dr. Apoorva Dixit Faculty of Law, Jagran lakecity university, Bhopal
14.02.22	IQAC and Department of English	Enhancing Speaking And Listening Skills through Story Telling	Ms. Harsha Paliwal Story Teller and Ironman Coach, Ghaziabad
17.02.22	IQAC and Department of Chemistry	Human behaviour & Environmental Sustainability Renewable sources of Energy	Mr. LOKENDRA THAKKAR State Coordinator Climate Change Knowledge Center and State Wetland Authority, Govt. MP Mr. K.KARTHIKEYAN Associate Professor in Electrical Engineering, KCG College for Technology, Karapakkam, Chennai, Tamil Nadu

18.02.22	IQAC , Department of Zoology, & Biotechnology IQAC & Department of Computer Science and Applications	Solid Waste Management Bio-Medical Waste Management E-Waste Management	Dr. SUGANDHA SINGH Dean, Sciences & IT, Madhyanchal Professional University, Bhopal Mr. VIJAYARAGHAVAN KRISHNAMURTHY Principal Consultant, Infosys Limited
19.02.22	IQAC	Human Values Education & Educare Adbhut Bharat	Dr. MEENA PIMPLAPURE Chairman, College governing body Dr. USHA NAIR Professor of Chemistry, OSD MPHEQIP M.P. Mr. PRATEEK KHARE Secretary state Commission for Protection of Child Rights, Raipur

Orientation Program

15.02.22	IQAC	Best practices Code of Conduct Welfare scheme for students,	Dr. Asha Agarwal, Principal, SSSCW Dr. Jyotsna Galgale, Vice Principal, SSSCW Dr. Shubha Kapdeo, Head, Dept. of Home Science
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Workshop on Skill Development “Earn While Learn”

IQAC in association with various teaching departments organized a skill development workshop to aware the students about various options & identify their interest and develop skills for “Earn while learn”.

Date	Topic	Resource person	Department Collaboration	Mode
21.02.22	Kachre se Kamai	Ms. Sakshi Bharadwaj, Assistant Prof. , Agriculture, Mansarovar Global University, Bhopal	Botany and IQAC Microbiology	Online
22.02.22	Awareness of trends in Technology	Ms. Girjesh Chauhan, Assistant Prof., Computer Science SSSCW, Bhopal	Computer IQAC	Online
23.02.22	Tie and Dye	Dr. Smita Jain, Prof. , Home Science, IEHE, Bhopal	IQAC Home Science	Online/ Offline
24.02.22	Madhubani Paintings	Ms. Richa Singh Chandel, Fecicryl Certified Professional	Chemistry	Online
25.02.22	Lippan art	Ms. Richa Singh Chandel, Fecicryl Certified Professional	Chemistry	Online
26.02.22	Handmade Envelope	Ms. Richa Singh Chandel, Fecicryl Certified Professional	Chemistry	Online

Activities at Godgram- Tola Chota Kheda:

One day camp was organized on 16.8.2021 to create awareness on Environment protection & personal hygiene in association with Environment society.

One day camp was organized on 28.09.2021 to create awareness on Healthy Nutrition, personal hygiene & digital literacy in association with Youth Red cross.

Extension Activity

An Extension activity was organized for the Women and children of Anna nagar slum area of Bhopal, on 28 march 2022 by the IQAC, Education Dependent and Sociology Department of the college. On this occasion, Dr. Renu Mishra, Dr. Prerna Shrivastava and Smt. Laxmi Thakur along with students informed the women of Anna Nagar about health and hygiene, pre and post menstrual issues, cleanliness and

nutrition.

On this occasion sanitary napkins were distributed to women and fruits were also distributed to children and women.

An Extension activity was organized for the children of Anna Nagar slum area of Bhopal, on 20 May 2022 by the IQAC, Education and Sociology Department and NSS of the college.

On this occasion, Dr. Renu Mishra, Dr. Pooja Kaur, Dr. Purna Shrivastava and Smt. Laxmi Thakur and Students the children of Anna Nagar about health and hygiene, cleanliness and nutrition.

On this occasion hygiene goodie bags (soap, oil, comb, surf, shampoo, toothpaste, toothbrush, hanky, biscuits, fruity) were distributed by the Gandhian leader Shri S.N. Dubey ji and he also motivated children to practice cleanliness.

Introduction Of New Course:

Certificate course :

- MS- Office,
- Medicinal Plant
- ICT skill
- Web designing
- Python

The Department of Computer Science in collaboration with DataMites introduces a six month online Data Science & Artificial Intelligence course, which will begin from session 2022-23. Under the UGC Autonomous Scheme-Development of Area Study Programmes were conducted at Village Tola Chota Kheda, Panchayat Kalapani District Bhopal. This village has been adopted by our College.

Dr. Malti Joshi apprised the villagers about the importance of nutrition garden for the enhancement of nutritional status and immunity of family members. Saplings of fruits and vegetables were distributed to women and children in the Aanganwadi centre. They were also taught to plant the fruit and vegetable saplings in their nutrition garden. Before concluding the camp, biscuits and fruits were distributed to all children and women who participated in the camp.

Under the Autonomous Scheme of UGC some **Extension activities** were also organised-

1. 16.03.2021- As an expression of gratitude to senior citizens, students & Teachers visited Old Age Home and spent time interacting with the inmates. Fruits, biscuit, towels & soap were distributed.

Examination Cell

This is a significant part of the Autonomous Cell. It is a confidential section responsible for conducting examinations both internal and external, evaluation, publication and display of results, maintenance of students records for all UGC approved courses falling under the purview of autonomy. The Examination Cell formed in 2018 will remain the same upto. NAAC Team Visit.

Admission process for session 2021-22 commenced from July 2021. Meetings of Board of studies for all subjects were held in Dec. 2021. It was agreed upon for all subjects that the syllabus prescribed by the Central Board of Studies and approved by Barkatullah University

in the previous session will be continued in this session also. The Examination pattern and mark scheme will also remain the same. NEP 2020 is implemented in UG I year as recommended by central board of studies and approved by the Governor of M.P.

The Examination Cell is structured as –

Chief Controller – Principal, Dr. Asha Agrawal

Advisor – Dr. Abha Bajpai (Retd. Prof. Hindi)

Examinations Committee –

Controller – Dr. Sudha Tripathi

Dy. Controller – Dr. Shriji Seth

Dy. Controller – Dr. Shalu Saxena

Finance Committee –

Advisor – Shri O.P. Mishra

Co-ordinator – Dr. Poornima Joshi

Dy. Co-ordinator – Dr. Sunita Yadav

Printing Cell –

Co-ordinator – Smt. Vaishali Kadwey

Dy. Co-ordinator – Dr. Megha Singh

Dy. Co-ordinator – Dr. Smita Nair

Dy. Co-ordinator – Dr. Soma Nag

Computer Cell –

Co-ordinator – Ms. Girjesh Chouhan

Dy. Co-ordinator – Smt. Ekta Sabarwal

Computer Operator & Office –

Data Entry Operator – Smt. Shashi Sharma

Office Assistant – Smt. Asha Sanjay Shirsat

Meeting of the **Academic Council** was held on 17.03.2022. Academic Calendar for the session was presented and approved. Generally two CCEs are held in each session. The first CCE was taken in the non-traditional mode for which students were given MCQs and assignments which they had to submit and were marked on them. The second CCE was held in the Traditional mode- students had to take offline tests-paper pen mode. Their papers were evaluated and marked. It was decided that for all subjects at UG & PG levels a certain pattern of question papers will be followed. The paper will be in three sections – Objective questions,

Short answers and Long answers. PG Sem IV will have Job Oriented Project of 100 Marks.

Finance Committee 24.03.2022 to 25.03.2025

The Finance Committee meeting of Sri Sathya Sai (Autonomous) College for Women, Bhopal was held on 30.03.2022. the following Members were present.

- **Chairman:** Dr. Asha Agarwal (Principal)
- Finance Officer of the affiliating University

Shri Sunil Kumar Khare

- One senior –most teacher of the College to be nominated in rotation by the Principal.
Dr. Shubha D. Kapdeo

Dr. Poornima Joshi, Asst. Professor Commerce, Dr. Sunita Yadav Asst. Professor Zoology, Dr. Neena Arora, Associate Professor Chemistry, Dr. Renu Mishra, Associate Professor Botany and Shri O.P. Mishra, Accounts Officer were present in the meeting as special invitees.

The Principal welcomed Shri Sunil Kumar Khare and all members present in the meeting.

At the outset it was conveyed that since the College was granted Autonomous Status the finance committee was constituted as per UGC guidelines for a term of 3 years.

The main points discussed were as follows:-

1. It was conveyed that in the academic session 2020-21 (1 July 2020 to 30 June 2021), the estimated income from examination and other fees would be Rs. 16,70,000/-. An estimated expenditure Rupees. 15,80,000/- was proposed. In the session the actual income was Rs. 15,97,779/- and the expenditure was made accordingly. For the session 2021-22 (01 July 2021 to 30 June 2022) a budget was proposed on the basis of estimated income and expenditure.

Meeting of the **Governing Body** was held on 13.04.2022..

The following members were present:

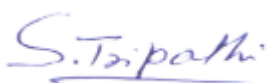
1. Chairman:- Dr. Meena Pimpalpure

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| 2. Shri. Jamboo Bhandari | - | Member |
| 3. Shri. S.K. Sachdeva | - | Member |
| 4. Dr. Gyanvardhan Pathak | - | Member |
| 5. Shri. Vijay Sampat | - | Member |
| 6. Dr. Jyotsna Galgale | - | Member Teacher |
| 7. Dr. Shampa Malhotra | - | Member Teacher |
| 8. Dr. Radhavallabh Sharma | - | Educationist |
| 9. Prof. Mrs. Pushplata Singh | - | UGC nominee |

HOD Ancient History &
Archeology, B.H.U.

- | | | |
|-----------------------------------------|---|--------------------------|
| 10. Dr. Mathura Prasad | - | State Government nominee |
| 11. Dr. Mona Purohit
(UTD BU Bhopal) | - | University Nominee |
| 12. Dr. Asha Agarwal | - | Ex- Officio |

- The Principal Welcomed all the members present in the meeting.
- Dr. Abha Bajpai, Advisor, Autonomous Cell co-ordinated the meeting and presented the working details of the cell and the system of examination followed by the institution.
- Minutes of the Academic Council meeting were read and approved.
- Model Questions of Nep 2020 of I year of all faculties were prepared at by Autonomous cell.
- In UG I Year NEP – 2020 is implemented. The questions paper of the external examination should preferably contain long answer, short answer and objective questions. Where the internal assessment is for 30 marks, the continuous evaluation of the student will be conducted at four times by conducting four tests of 10 marks each of these, three must be written tests and the fourth may, be written test/ Quiz/ Seminar/ Assignment for theoretical courses Marks Obtained in best three tests out of four will be awarded to the student
- Minutes of the Finance Committee meeting were read and approved. Budget proposals for the session 2021-22 were presented for approval.
- The Principal gave a brief report on the working and progress of the Autonomous Cell in the session.
The Principal conveyed that the next session 2021-22 is expected to commence by July/August 2021. Regarding teaching learning systems and courses, UGC guidelines will be followed.
- The meeting concluded with vote thanks to the Chair and other present.



Controller

Autonomous Cell



Principal

PRINCIPAL

Sri Sathya Sai College
For Women, Bhopal (M.P.)